



International Graduate Course Off-Campus Registration

- 1. Complete this International Graduate Course Off-Campus Registration form. (Make a copy of this form for your own records).
2. A photocopy of your diploma or transcript verifying the receipt of your undergraduate degree if you do not have one on file at the International Graduate Programs for Educators office at Buffalo State, SUNY. Your degree must be the equivalent of a U.S. Bachelor's Degree.
3. Payment (money order, personal, certified, or traveler's check only) for \$90.00 U.S. dollars, made payable to the "Research Foundation of SUNY."

Items #1-3 must be submitted by May 1st, 2016, via traceable mail, (such as FedEx, DHL or UPS) to:

Catherine Molenda
International Graduate Programs for Educators
South Wing 430 C
Buffalo State, SUNY
1300 Elmwood Avenue
Buffalo, New York 14222 USA
E-Mail: molendca@buffalostate.edu

Grade reports will not be sent to students because of the inconsistencies of overseas mailings. U.S. confidentiality law prohibits our staff from sending grades directly to you. Grades and credits for this course will be recorded on your transcript record at the end of the semester. Transcripts with your grades and all coursework up to and including this semester will be available 45 days after the submission deadline. Transcript request forms are available at: http://www.buffalostate.edu/registrar/documents/transcript.htm.

(To Be Completed by Participant)

Course Title: EDU 594 - Primary Affairs of International Education for American/International Schools

School/Organization/Association & Location: \_\_\_\_\_

Workshop Title: \_\_\_\_\_

Instructor: \_\_\_\_\_

1 credit (\$90.00)

NAME: \_\_\_\_\_ ( )
Last/Family First Middle Maiden/Other Name(s)

MAILING ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_
PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

SCHOOL NAME and COUNTRY: \_\_\_\_\_

DATE OF BIRTH: \_\_\_/\_\_\_/\_\_\_ GENDER: MALE \_\_\_ FEMALE \_\_\_ CITIZENSHIP: \_\_\_\_\_ ETHNICITY: \_\_\_\_\_
Month Day Year

U.S. SOCIAL SECURITY OR BUFFALO STATE STUDENT NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
Buffalo State Student Numbers will be assigned to non-U.S. Citizens after the first course.

LIST UNDERGRADUATE/GRADUATE DEGREE(S):

Table with 5 columns: Name & Country of Institution, Dates Attended (from-to), Year Graduated, Degree, Major

\_\_\_ I HAVE COMPLETED COURSEWORK PREVIOUSLY FROM BUFFALO STATE AND MY TRANSCRIPT(S) IS ON FILE.

Signature Date

EDU 594: Primary Affairs for Intl. Ed. for Am./Intl. Schls.
Spring Semester 2016 1 Credit