



GRADUATE CREDIT FOR THE NESA WINTER TRAINING INSTITUTE

Participants in the NESA 2016 Winter Training Institute, have the opportunity to obtain one semester graduate credit from Buffalo State, State University of New York (SUNY). The cost of the credit is \$90.00 U.S. dollars. The course will be identified as:

EDU 594: Primary Affairs of International Education for American/International Schools.

Those interested in obtaining one credit must:

- A. Attend all of the sessions of the institute.
- B. Participate in the workshop activities and complete assignments as directed by the workshop instructor(s).
- C. Complete a paper (one-three pages) that explains possible applications from the workshops attended to your current administrative and/or teaching responsibilities.

To register for credit, please submit the following by **May 1st, 2016**:

1. Your completed registration form.
2. A photocopy of your diploma or transcript verifying the receipt of your undergraduate degree. Your degree must be the equivalent of a United States Bachelor's degree.
3. A personal check, certified check, traveler's check or money order (sorry, no credit cards) made payable to the "**Research Foundation of SUNY**".

Please submit items #1-3 using traceable mail (Federal Express, United Parcel Services or DHL) to:

Catherine Molenda
International Graduate Programs for Educators
South Wing 430 C
Buffalo State, SUNY
1300 Elmwood Avenue
Buffalo, New York 14222 USA
Fax: (716) 878-6809
E-Mail: molendca@buffalostate.edu

Grade reports will not be sent to students because of the inconsistencies of overseas mailings. U.S. confidentiality law prohibits our staff from sending grades directly to you. Grades and credits for this course will be recorded on your transcript record at the end of the **spring** semester (**May**). Transcripts with your grades and all coursework up to and including this semester will be available 45 days after the submission deadline. Transcript request forms are available at: <http://www.buffalostate.edu/registrar/documents/transcript.htm>.